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6.4.1 Institution conducts internal and external audits regularly

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CDC Meeting Agenda

Maharashtra Cosmopolitan Education Society's
M.A.Rangoonwala Institute of Hotel Management & Research Camp, Pune -411001.

Circular

The meeting of the College Development Committee is scheduled on 29th January 2020 at 10.30 am in the college Training Restaurant.

Agenda:

1. To read and confirm the minutes of the last meeting held on 6th September 2019.
2. To review the action taken report in respect of the decisions taken in the last meeting.
3. To approve receipts and payments from 01.09.2019 to 27.01.2020.
4. To note important letters/circulars/ received from university and their compliance.
5. To discuss co-curricular and extra-curricular activities conducted and proposed to be conducted.
6. To discuss results of examinations held in Oct/Nov 2019 and propose necessary steps to improve performance/results wherever necessary.
7. To discuss report on progress of studies and internal evaluation.
8. To discuss status report in respect of accreditation of the college NAAC.
9. To discuss and approve MOU/Collaboration/tie-up with other organizations.
10. To take review of placement activity, conducted at the college.
11. To discuss and decide about value added inputs/ courses to be given to the students and innovative ideas to be implemented at the college.
12. Any other matter with permission of the chair.



Prof. Dr. Anita Frantz
Secretary - CDC

Utilization Certificate- NSS

5291

NATIONAL SERVICE SCHEME
Regular Activities for the year 2017-2018
UTILIZATION CERTIFICATE

MCE Society's
M.A.Rangoonwala Institute of Hotel Management & Research,
Azam Campus, Camp, Pune-411001.

Certified that the total expenditure of Rs. 12,809.00 including college/institution share, if any, has been utilized by the college/institution for the purpose for which it is approved as per the details in the attached statements in accordance with the terms and conditions, norms of expenditure and relevant guidelines thereto.

Programme Officer
Mr. Puneet Bason

Principal
Prof. Anita Fraitz

PROGRAM OFFICER
National Service Scheme (A-SF-167)
M. A. Rangoonwala Institute of Hotel
Management & Research,
Azam Campus, Camp, Pune-411001.

PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research,
Azam Campus, Camp, Pune-411001.

We hereby certify the details of total expenditure and the admissible grant as mentioned below.

| | Amount in Rupees |
|--|------------------|
| A) Total Expenditure on the scheme | Rs. 12,809.00 |
| B) Admissible Amount as per the norms | Rs. 10,500.00 |
| C) Amount of 1st Installment | Rs. 00.00 |
| D) Amount Payable to College/Institution | Rs. 9,290.00 |
| E) Amount Borne by College/Institution | Rs. 3,519.00 |

We have certified the abovementioned expenditure based on the following.

1. Norms and relevant guidelines issued by the Savitribai Phule Pune University
2. Duly certified Original Vouchers and documents submitted by the College/Institution

M N GURRAM & CO.
CHARTERED ACCOUNTANTS
FRN 127031V

Chartered Accountant (Sign and Seal)
Membership No. _____

Place: Pune
Date: 24/3/2018

CAM N GURRAM
PROPRIETOR
M. NO: 122379

(The Original Vouchers and stamped receipts for the above mentioned statement of Accounts are retained in college/Institute office and will be made available to University as when required.)