



Maharashtra Cosmopolitan Education Society's

**M. A. Rangoonwala Institute of Hotel Management & Research, Pune.**

Affiliated To Savitribai Phule Pune University / Institute code No. : 1042

Email: info@marhotelmanagement.com | Mobile No.: +91 9403 190 762

**Dr. P. A. Inamdar**  
President, M.C.E. Society

**Prof. Dr. Anita Frantz**  
Principal

**CRITERION – 3**  
**RESEARCH, INNOVATIONS AND EXTENSION**

<b>Key Indicator</b>	<b>3.1 Resource Mobilization for Research</b>
<b>Metric No.</b>	<b>3.1.1</b>

➤ Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)


- **3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

<b>Year</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
<b>Number</b>	<b>0.95</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Key Indicator 3.1: Resource Mobilization for Research

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**BCUD Research Proposal Sanction Letter (2016-2017 and 2017-2018)**

  
**Savitribai Phule Pune University**  
 (Formerly University of Pune)  
 Pune: - 411 007

**Board of Colleges and University Development**

Ref. No:- OSD /BCUD/392/111 Date:- 11/11/2016

To,  
 The Principal  
 M.A. Rangoonwala Institute of  
 Hotel Management and Research,  
 Azam Campus, Camp, Pune 411001.

**Subject: - Sanction of BCUD research Proposals for 2016-17 to 2017-18.**

Dear Sir /Madam,

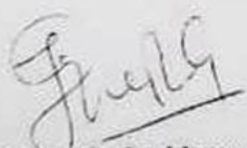
With reference to the acceptance letter and revised budget of the research proposal received from Principle Investigator, the University authorities are pleased to approve the project submitted by the following Principle Investigator/s along with the sanctioned amount shown against their name/s for year 2016-17 to 2017-18.

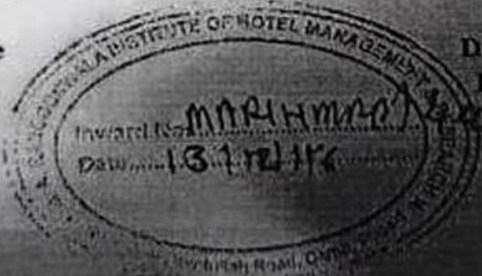
Sr. No.	Full Name	Sanction Amount
1	Imran Abid Sayyed	120000/-
<b>Total</b>		<b>120000/-</b>


The 1st Installment of the sanction research project has been released. The Project period will be two year from the sanction date of the proposal. The 1st Audit of the sanctioned project will be conducted in month of March 2017. You are requested to inform the concerned teacher.

The amount should be released to Principal Investigator within eight days after receiving of the 1<sup>st</sup> installment. The Utilization of the grant should be done as per the guidelines.

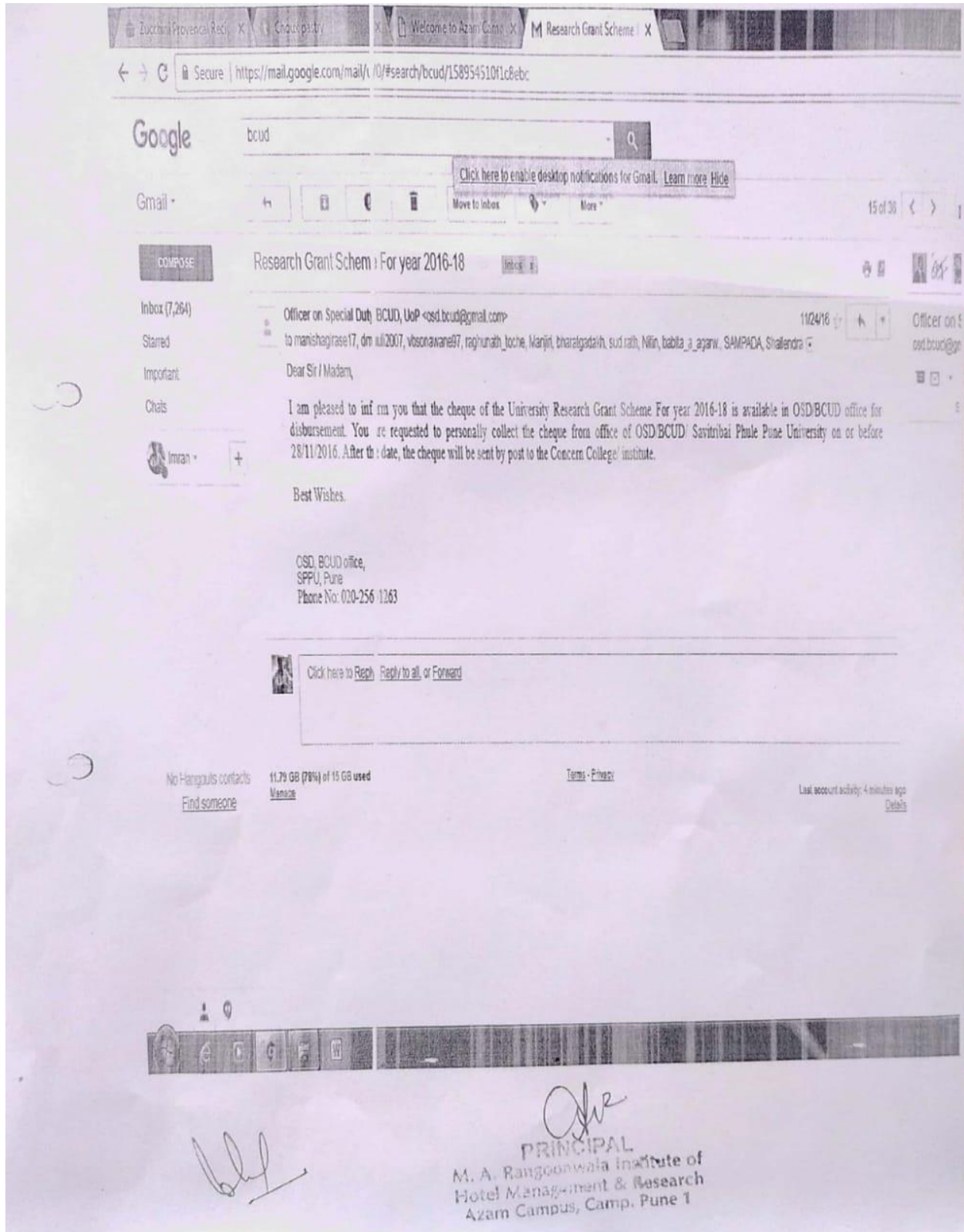
**Details about the Norms and Guidelines can be download from [www.unipune.ac.in](http://www.unipune.ac.in)**

  
**Dr. Ravindra G. Jaybhaye**  
 OSD/BCUD



  
**Dr. V. B. Galkwad**  
 Director, BCUD

Email -





## 1<sup>ST</sup> Installment letter from SPPU

**सावित्रीबाई फुले पुणे विद्यापीठ**  
(पूर्वीचे पुणे विद्यापीठ)  
**वित्त व लेखा विभाग**  
आय.एस.ओ. १००१:२००८ युनिट  
नवीन प्रशासन भवन, सावित्रीबाई फुले पुणे विद्यापीठ, गणेशखिड, पुणे-४११ ००७.

फोन ०२०६००३१, ०२०६०२२०, ३३  
फॅक्स (०२०) २०६०३३४  
ई-मेल saozrumpune.ac.in

संदर्भ क्र. : वित्त/२०१६-१७/०७६९ दिनांक : २२/११/२०१६

प्रति,  
मा. प्राचार्य / संचालक,  
सावित्रीबाई फुले पुणे विद्यापीठ,  
सर्व संलग्नीत महाविद्यालय व मान्यताप्राप्त संस्था.

विषय : संशोधन योजनेचा प्रथम हप्ता (५० टक्के) अदा करणेबाबत.....  
(सन २०१६ - १८ या वर्षासाठी)

महोदय / महोदया,  
मा. संचालक, महाविद्यालय व विद्यापीठ विकास मंडळ, सावित्रीबाई फुले पुणे विद्यापीठ यांचेमार्फत आपल्या महाविद्यालयाच्या प्राध्यापकांना संशोधन योजनेचे प्रस्ताव (सन २०१६ - १८ या वर्षासाठी) मंजूर करण्यात आलेले आहेत. आपल्या महाविद्यालयातील प्राध्यापकांच्या संशोधन योजनेचे (मंजूर रकमेच्या ५० टक्के) अनुदान धनादेश क्रमांक ३०६८६४ दिनांक १९.११.२०१६ रकम रुपये ६००००/- नुसार यानेबत अदा करण्यात येत आहे. सदर संशोधन योजनेवरील सर्व खर्च मार्गदर्शक तत्वानुसार आपल्या महाविद्यालयाच्या बँक खात्यामार्फत करावयाचा आहे. भारत सरकारच्या नियमानुसार संशोधन योजनेवरील अधिकाधिक खर्च आर.टी.जी.एस. / एन.ई.एफ.टी. / धनादेशाद्वारे करावयाचा आहे. संशोधन योजनेसाठी प्राप्त झालेले अनुदान प्राध्यापकांच्या वैयक्तिक बँक खात्यावर वर्ग करण्यात येऊ नये. मार्गदर्शक तत्वे लिंक पुढीलप्रमाणे : [http://www.unipune.ac.in/administration\\_files/pdf/Research\\_Grant\\_Guidelines\\_4-12-13.pdf](http://www.unipune.ac.in/administration_files/pdf/Research_Grant_Guidelines_4-12-13.pdf)

विद्यापीठामध्ये जमा केलेल्या अर्थसंकल्पानुसार पहिल्या वर्षाचा संशोधनाचा खर्च (सन २०१६ - १७ या आर्थिक वर्षात) ३१ मार्च, २०१७ पूर्वी करण्यात यावा व सनदी लेखापाल यांच्या सहीचे खर्चाचे विवरणपत्र व विनियोग प्रमाणपत्र विशेष कार्याधिकारी, महाविद्यालय व विद्यापीठ विकास मंडळ यांचेकडे पाठविण्यात यावे. सदर हिशोब प्राप्त झाल्यानंतरच सन २०१७ - १८ या आर्थिक वर्षासाठी उर्वरीत रकमेच्या ७० टक्के अनुदान अदा करण्यात येईल.

विद्यापीठ अधिकार मंडळाने घेतलेल्या निर्णयानुसार संशोधन अनुदानाच्या अर्खर्चित रकमेवर संबंधित आर्थिक वर्षामध्ये १० टक्के व्याज आकारणी केली जाईल. तसेच विद्यापीठास व्याजासाठी रकम प्राप्त होईपर्यंत महाविद्यालयास कोणत्याही प्रकारचे अनुदान देय होणार नाही, याची कृपया नोंद घ्यावी.

कळाय,  
आपली,  
प्र. वित्त व लेखा अधिकारी

सोबत : संशोधक प्राध्यापकांची यादी व धनादेश.

## 1<sup>ST</sup> Installment letter from SPPU- translated

**Savitribai Phule Pune University**

(Earlier University of Pune)

Department of Finance and Accounts

I.S.O. 9001:2008 Unit

New Administration Building, Savitribai Phule Pune University, Ganeshkhind, Pune 411007.

Telephone Nos.: 25699535, 25601236

Fax: (020) 25690334

Email: [fao@unipune.ac.in](mailto:fao@unipune.ac.in)

Ref. No. Finance/2016-17/0700

Date: 22/11/2016

To,  
Hon. Principal / Director,  
Savitribai Phule Pune University,  
All University affiliated colleges and recognized institutes.

Subject :- Regarding payment of the first installment (50%) of the research scheme.....  
(For the year 2016-18)

Sir/Madam,

Proposals for research schemes (for the year 2016-18) have been approved by Hon. Director, College and University Development Board, Savitribai Phule Pune University to the faculty of your college. Grant of Faculty Research Scheme (50% of Sanctioned Amount) of your college vide Cheque No. 306864 dated 19.11.2016 amounting to Rs.60000/- is hereby paid. All the expenditure on the said research project should be made through the bank account of your college as per the guidelines. As per Government of India rules maximum expenditure on research scheme to be made by RTGS / NEFT / cheque. Grants received for research projects should not be credited to the personal bank account of the professor. Guidelines link is as follows: [http://www.unipune.ac.in/administration\\_files/pdf/Research\\_Grant\\_Guidelines\\_4-12-13.pdf](http://www.unipune.ac.in/administration_files/pdf/Research_Grant_Guidelines_4-12-13.pdf)

According to the budget deposited in the University, the first year research expenditure (in the financial year 2016-17) should be made before 31<sup>st</sup> March 2017 and the statement of expenditure signed by the chartered accountant and the appropriation certificate should be sent to the Special Executive Officer, College and University Development Board. 70% of the remaining amount will be disbursed for the financial year 2017-18 only after receipt of the submitted accounts.

10 percent interest will be charged on the unspent amount of the research grant in the respective financial years as decided by the University Authority Board. Also, please note that no subsidy will be paid to the college until the amount including interest is received by the University.



PRINCIPAL

M. A. Rangoonwala Institute of  
Hotel Management & Research

Encl: List of research faculty and cheque

Yours,

In charge, Finance and Accounts Officer

**(1<sup>st</sup> Installment details – received amount –Rs.60,000/-)**

SAVITRIBAI PHULE PUNE UNIVERSITY  
UNIVERSITY RESEARCH GRANTS SCHEME FOR THE YEAR 2016 - 2018 (1st Lot)

Date 19.11.2016

Sr. No.	College Name	District	Cig Code	Teacher Name	Budget Revised	1st Install.	Cheque Amt.	Cheque No.	Remark
1	MCE Society M.A. Rangoonwala Institute of Hotel Management and Research, Azam Campus, Camp. Pune 411001	Pune	111	Inran Abid Sayyed	120000	60000	60000	300864	



**Principal**

M.C.E. Society's  
M.A. Rangoonwala Institute  
of Hotel Management & Research, Pune  
Azam Campus Camp, Pune-1.



## Utilization certificate - 1 - Audited copy

**UTILISATION CERTIFICATE**


Certified that the accounts of the M.A. Rangoonwala Institute of Hotel Management & Research College in respect of BCVA Research Project Research Project of Prof. Imran Sayyed Principal Investigator (P.I.) have been audited by me with reference to the Vouchers, books of accounts, norms of expenditure and relevant guidelines there to. The Statement of expenditure of Research Project duly signed by me is enclosed, for the year 2016 - 2017.

1. It is hereby certified that the total grants of Rs. 120000/- has been sanctioned to the Principal Investigator (P.I.)
2. The P.I. has received Rs. 60000/- towards the 1<sup>st</sup>/2<sup>nd</sup> Installment.
3. The P.I. has incurred the total expenditure of Rs. 58035/- for the Research Project against 1<sup>st</sup>/2<sup>nd</sup> Installment.

The Original Vouchers and stamped receipts for the above mentioned statement of Accounts are retained in College / Institute office and will be made available to University as when required.


Date: 15/11/2017  
Place: - Pune.

[Signature]  
Name & Sign. of Prin. Investigator




[Signature]  
Name & Sign. of Principal  
**PRINCIPAL**  
M. A. Rangoonwala Institute of Hotel Management & Research  
Azam Campus, Camp. Pune 1.

Chartered Accountant  
Sign., Seal & Regn. No.

[Signature]  
  
**VINOD S. TOSHWAL**  
Chartered Accountant  
Office No. 1, Kunal Complex,  
422/1, Shivaji Nagar, Pune-5.



## 2<sup>nd</sup> Installment letter from SPPU

  
**सावित्रीबाई फुले पुणे विद्यापीठ**  
(पूर्वीचे पुणे विद्यापीठ)  
**वित्त व लेखा विभाग**  
आय.एस.ओ. १००१:२००८ युनिट  
नवीन प्रशासन भवन, सावित्रीबाई फुले पुणे विद्यापीठ, गणेशखिंड, पुणे-४११ ००७.

फोन : २५६११५३५, २५६०१२३६/३७  
फॅक्स : (०२०) २५६९०३३४  
ई-मेल: fao@unipune.ac.in

**II<sup>nd</sup> Installment Letter**

संदर्भ क्र. : वित्त/२०१८-१९/५९२/१११ दिनांक : १४/०७/२०१८

प्रति,  
मा. प्राचार्य / संचालक,  
सावित्रीबाई फुले पुणे विद्यापीठ,  
सर्व संलग्नीत महाविद्यालये व मान्यताप्राप्त संस्था.

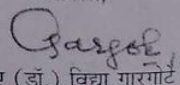
**विषय : संशोधन योजनेचा द्वितीय हप्ता (उर्वरीत रकमेच्या ७० टक्के) अदा करणेबाबत....**  
(सन २०१६ - १८ या वर्षासाठी)

महोदय / महोदया,  
सावित्रीबाई फुले पुणे विद्यापीठ यांचेमार्फत आपल्या महाविद्यालयातील प्राध्यापकांच्या संशोधन योजनेचा द्वितीय हप्ता (उर्वरीत रकमेच्या ७० टक्के) अनुदान धनादेश क्रमांक ३४०६०९... दिनांक ३०.०६.२०१८ रक्कम रुपये ३५,३५०/- नुसार यासोबत अदा करण्यात येत आहे. सदर संशोधन योजनेवरील सर्व खर्च मार्गदर्शक तत्वांनुसार आपल्या महाविद्यालयाच्या बँक खात्यामार्फत करावयाचा आहे. संशोधन योजनेसाठी प्राप्त झालेले अनुदान प्राध्यापकांच्या वैयक्तिक बँक खात्यावर वर्ग करण्यात येऊ नये.

विद्यापीठामध्ये जमा केलेल्या अर्थसंकल्पानुसार दुसऱ्या वर्षाचा संशोधनाचा खर्च करण्यात यावा व सनदी लेखापाल यांच्या सहीचे खर्चाचे विवरणपत्र व विनियोग प्रमाणपत्र विद्यापीठ संशोधन कक्ष यांचेकडे पाठविण्यात यावे. सदर हिशोब प्राप्त झाल्यानंतरच तिसरा हप्ताचे (उर्वरीत रकमेच्या ३० टक्के) अनुदान अदा करण्यात येईल. विद्यापीठ अधिकार मंडळाने घेतलेल्या निर्णयानुसार संशोधन अनुदानाच्या अर्खचित रकमेवर संबंधित आर्थिक वर्षामध्ये १० टक्के व्याज आकारणी केली जाईल. तसेच विद्यापीठास व्याजासहीत रक्कम प्राप्त होईपर्यंत महाविद्यालयास कोणत्याही प्रकारचे अनुदान देय होणार नाही, याची कृपया नोंद घ्यावी.

तसेच वित्त व लेखा विभागाचे परिपत्रक जा. क्र. वित्त/२०१७-१८/१७०८ दि.३०.१२.२०१७ व परिपत्रक जा. क्र. वित्त/२०१८-१९/२४८ दि.१८.०५.२०१८ (विद्यापीठ संकेतस्थळावर वित्त व लेखा विभागाच्या परिपत्रकांमध्ये उपलब्ध आहेत) नुसार महाविद्यालयांची बँक खातेविषयक माहिती विद्यापीठाच्या संकेतस्थळावर अद्ययावत करण्यात यावी. यापुढे ज्या महाविद्यालयांनी बँक खातेविषयक माहिती विद्यापीठाच्या संकेतस्थळावर अद्ययावत केलेली आहे, त्याच महाविद्यालयांच्या बँक खात्यावर विद्यापीठामार्फत अदा करण्यात येणाऱ्या विविध अनुदानांची रक्कम वर्ग करण्यात येणार आहे, याची कृपया नोंद घ्यावी.

कळावे,

आपली,  
  
सीए (डॉ.) विद्या गारगोट  
वित्त व लेखा अधिकारी  
अतिरिक्त कार्यभार

सोबत : संशोधक प्राध्यापकांची यादी व धनादेश.

## 2nd Installment letter from SPPU- translated

**Savitribai Phule Pune University**

(Earlier University of Pune)

Department of Finance and Accounts

I.S.O. 9001:2008 Unit

New Administration Building, Savitribai Phule Pune University, Ganeshkhind, Pune 411007.

Telephone Nos.: 25699535, 25601236/37

Fax: (020) 25690334

Email: [fao@unipune.ac.in](mailto:fao@unipune.ac.in)

Ref. No. Finance/2018-19/592/111

Date: 14/07/2018

To,  
Hon. Principal / Director,  
Savitribai Phule Pune University,  
All University affiliated colleges and recognized institutes.

Subject :- Regarding payment of the second installment (70 percent of the remaining amount) of the Research Scheme ..... (for the year 2016 - 18)

Sir/Madam,

The second installment (70 percent of the remaining amount) of the Faculty Research Scheme in our college through Savitribai Phule Pune University is hereby paid as per Grant Cheque No. 380609 dated 30.06.2018 amounting to Rs.35,350/-. All expenditure on the said research scheme should be made through the bank account of your college as per the guidelines. Grants received for research projects should not be credited to the personal bank account of the professor.

According to the budget submitted in the University, the research expenditure for the second year should be done and the expenditure statement signed by the chartered accountant and the appropriation certificate should be sent to the University research department. After receiving the said calculation, the third installment (30 percent of the remaining amount) will be paid. 10 percent interest will be charged on the unspent amount of the research grant in the respective financial years as decided by the University Authority Board. Also, please note that no grant of any kind will be payable to the college until the amount including interest is received by the University.

Also go through the circular of Finance and Accounts Department. Outward No. Finance/2017-18/1708 dated 30.12.2017 and as per finance circular outward no. 2018-19/248 dated 18.05.2018 (available in circulars of Department of Finance and Accounts on University website) bank account information of colleges should be updated on University website. Please note that the amount of various grants paid by the University will be credited to the bank account of the colleges which have updated the bank account information on the University website.



PRINCIPAL

M. A. Rangoonwala Institute of  
Hotel Management & Research  
Azam Campus, Camp, Pune - 1

Encl: List of research faculty and cheque

Yours,

Signed Document

CA (Dr.) Vidya Gargote  
Finance and Accounts Officer  
Additional Workload

**(2<sup>nd</sup> Installment details – received amount –Rs.35, 350/-)**

UNIVERSITY RESEARCH GRANT FOR THE YEAR 2016 - 18 - 2nd INSTALLMENT CALCULATION - COLLEGE LIST  
70% Ch. Date 30.06.2018

Sr. No.	College Name	Cig Code	Teacher Name	Sanction Amt.	1st Install.	Exp. Against 1st Install.	Balance Grant	2nd Install. Amt.	Release of 2nd Install. After Deduction of 1st Install Bal.	Ch. Amt.	Ch. No.	Remark
271	MCE Society M.A. Rangoonwala Institute of Hotel Management and Research, Azam Campus, Camp, Pune 411001	111	Inman Abid Sayyed	120000	60000	53350	60000	42000	35350	35350	380609	

*(Handwritten Signature)*

**Principal**  
M.C.E. Society's  
M. A. Rangoonwala Institute  
of Hotel Management & Research, Pune  
Azam Campus, Camp, Pune-1.



## Utilization certificate – 2- Audited copy

II<sup>nd</sup> Installment

**UTILISATION CERTIFICATE**  
M.C.E. Society's  
M. A. Rangoonwala Institute of  
Hotel Management & Research, Pune


Certified that the accounts of the \_\_\_\_\_  
College in respect of Bcub Research Project. Research  
Project of Prof. Imran Sayyed, Principal Investigator (P.I.) have been audited by  
me with reference to the Vouchers, books of accounts, norms of expenditure and  
relevant guidelines there to. The Statement of expenditure of Research Project duly  
signed by me is enclosed, for the year 2017 - 2018.

1. It is hereby certified that the total grants of Rs. 120000/- has been  
sanctioned to the Principal Investigator (P.I.)
2. The P.I. has received Rs. 35350/- towards the 1<sup>st</sup> / 2<sup>nd</sup> Installment.
3. The P.I. has incurred the total expenditure of Rs. 73365/- for the Research  
Project against 1<sup>st</sup> / 2<sup>nd</sup> Installment.


The Original Vouchers and stamped receipts for the above mentioned statement of  
Accounts are retained in College / Institute office and will be made available to  
University as when required.

Date: 5/02/2019  
Place: pune.

Name & Sign. of  
Prin. Investigator  
[Prof. Imran Abis Sayyed]



Name & Sign. of Principal  
**PRINCIPAL** Prof. ANE-  
FAN  
M. A. Rangoonwala Institute of  
Hotel Management & Research  
Azam Campus, Camp. Pune 1

Chartered Accountant  
Sign., Seal & Regn. No. 

**VINOD S. TOSHWAL**  
Chartered Accountant  
Office No. 1, Kunal Complex,  
122/1, Shivaji Nagar, Pune-5.

Research conference- Certificate

