



Maharashtra Cosmopolitan Education Society's

M. A. Rangoonwala Institute of Hotel Management & Research, Pune.

Affiliated To Savitribai Phule Pune University / Institute code No. : 1042

Email: info@marhotelmanagement.com | Mobile No.: +91 9403 190 762

Dr. P. A. Inamdar
President, M.C.E. Society

Prof. Dr. Anita Frantz
Principal

CRITERION – 6 GOVERNANCE, LEADERSHIP AND MANAGEMENT

Key Indicator	6.3 Faculty Empowerment Strategies
Metric No.	6.3.1

- The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

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Institutions Performance Appraisal System for Librarian (2021-22)



**Maharashtra Cosmopolitan Education Society's
M.A. Rangoonwala Institute of Hotel Management & Research**

Affiliated to Savitribai Phule Pune University
Azam Campus, Camp. Pune-411001
Tele No: 020-26442261/62 E-mail: info@marhotelmanagement.com
Website: www.marhotelmanagement.com

Academic Year: 2021 - 22

Term: Annual

Performance Appraisal Report

Name: Mrs. Chanda Nitin Supekar

Date of appointment: 01.07.2015

Post Held: Librarian

1. Technical Knowledge: V-Good.
2. Initiative: Good.
3. Execution of Assigned Task: Good.
4. Creativity: Good.
5. Time Management: Average.
6. Planning: Good.
7. Communication Skills: Good.
8. Delegation: Good.
9. Problem Solving Ability: Good.
10. Teamwork: V. Good.
11. Adaptability: Good.
12. Regularity / Attendance: Good.
13. Outstanding Achievement: Average.
14. Integrity & character: Average.
15. Physical Fitness: Average.

Place: Pune.

Date: 4th June - 2021

Signature of Employee

Assoc. Prof. Imran Sayyed
IQAC Coordinator

IQAC COORDINATOR
M A. Rangoonwala Institute
of Hotel Management & Research

Prof. Dr. Anita Frantz
Principal
PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp, Pune - 1

Institutions Performance Appraisal System for Non-teaching staff (sample copy) 2021-22



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Website: www.marhotelmanagement.com

Academic Year (शैक्षणिक वर्ष): 2021-22 Term (कालावधी): Annual

Performance Appraisal Report

Name (नाव): Mr. Subhash Harman Sarpale

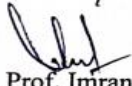
Date of appointment (नेमणुकीचा दिनांक): 21.11.2011

Post Held (धारण केलेले पद): Accountant


1. Physical Fitness(शारीरिक तंदरुस्ती): Average
2. General ability (सर्वसाधारण बुद्धिमत्ता): Good
3. Technical ability (where applicable)(तांत्रिक कार्यक्षमता): Good
4. Integrity and character (सचोटी व चारित्र): V. Good
5. Special aptitude (विशेष कल): Good
6. Obedience (आज्ञाधारणकरण): Good
7. Punctuality (वक्तशीरपणा): Good
8. Penalties/Awards, if any (शिक्षा किंवा बक्षीस): NIL
9. Grooming(सौंदर्य): Good
10. Relation with colleagues(सहकार्यांशी संबंध): Good
11. Relation with supervisor(पर्यवेक्षकांशी संबंध): V. Good
12. Eagerness to work(काम करण्याची उत्सुकता): Good


Place: Pune

Date: 4 July - 2021



Assoc. Prof. Imran Sayyed
IQAC Coordinator

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Azam Campus, Camp, Pune-1.


Signature of Employee


Prof. Dr. Anita Frantz
Principal
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Azam Campus, Camp, Pune - 1

Institutions Performance Appraisal System for Librarian (2020-21)


**Maharashtra Cosmopolitan Education Society's**
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Website: www.marhotelmanagement.com

Academic Year: 2020-2021 Term: Annual

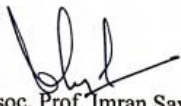
Performance Appraisal Report


Name: Mrs. Chanda Nitin Supekar
Date of appointment: 01.07.2015
Post Held: Librarian

1. Technical Knowledge: Good.
2. Initiative: V. Good.
3. Execution of Assigned Task: V. Good.
4. Creativity: Good.
5. Time Management: Good.
6. Planning: V. Good.
7. Communication Skills: Average.
8. Delegation: V. Good.
9. Problem Solving Ability: Good.
10. Teamwork: Average.
11. Adaptability: Good.
12. Regularity / Attendance: V. Good.
13. Outstanding Achievement: Good.
14. Integrity & character: V. Good.
15. Physical Fitness: Good.

Place: Pune. Signature of Employee: 

Date: Jan. 21 - 2021


Assoc. Prof. Imran Sayyed
IQAC Coordinator
IQAC COORDINATOR
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Institutions Performance Appraisal System for Non-teaching staff (sample copy) 2020-21



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Website: www.marhotelmanagement.com

Academic Year (शैक्षणिक वर्ष): 2020-21 Term (कालावधी): Annual

Performance Appraisal Report

JK

Name (नाव): Mr. Subhash Lanman Sarpale PRINCIPAL

Date of appointment (नेमणुकीचा दिनांक): 21.11.2011 M. A. Rangoonwala Institute
of Hotel Management & Research

Post Held (धारण केलेले पद): Accountant Azam Campus, Camp, Pune - 1

1. Physical Fitness(शारीरिक तंदरुस्ती): Good.
2. General ability (सर्वसाधारण बुद्धिमत्ता): Good.
3. Technical ability (where applicable)(तांत्रिक कार्यक्षमता): Good.
4. Integrity and character (सचोटी व चारित्र): Good.
5. Special aptitude (विशेष कल): Good.
6. Obedience (आज्ञाधारणकरण): Good.
7. Punctuality (वक्तशीरपणा): Good.
8. Penalties/Awards, if any (शिक्षा किंवा बक्षीस): NIL
9. Grooming(सौंदर्य): Good.
10. Relation with colleagues(सहकार्यांशी संबंध): Good.
11. Relation with supervisor(पर्यवेक्षकाशी संबंध): Good.
12. Eagerness to work(काम करण्याची उत्सुकता): Good.


Place: Pune.

Date: Dec - 18-2020

Sarpale
Signature of Employee

JK
IQAC COORDINATOR
M. A. Rangoonwala Institute
of Hotel Management & Research
Azam Campus Camp. Pune-1.

Institutions Performance Appraisal System for Librarian (2019-20)

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Website: www.marhotelmanagement.com

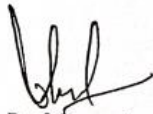
Academic Year: 2019-2020 Term: Annual

Performance Appraisal Report


Name: Mrs. Chanda Nitin Supekar
Date of appointment: 01.07.2015
Post Held: Librarian


1. Technical Knowledge: Good.
2. Initiative: V. Good.
3. Execution of Assigned Task: V. Good.
4. Creativity: Good.
5. Time Management: Good.
6. Planning: V. Good.
7. Communication Skills: Good.
8. Delegation: Average.
9. Problem Solving Ability: V. Good.
10. Teamwork: Good.
11. Adaptability: V. Good.
12. Regularity / Attendance: Good.
13. Outstanding Achievement: Good.
14. Integrity & character: Good.
15. Physical Fitness: V. Good.

Place: Pune.
Date: Feb-21-2020



Assoc. Prof. Imran Sayyed
IQAC Coordinator

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Prof. Dr. Anita Frantz
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Signature of Employee: 

Institutions Performance Appraisal System for Non-teaching staff (sample copy) 2019-20



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Website: www.marhotelmanagement.com

Academic Year (शैक्षणिक वर्ष): 2019-20 Term (कालावधी): Annual

Performance Appraisal Report 

Name (नाव): Mr. Sarpale Subhash PRINCIPAL

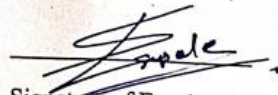
Date of appointment (नेमणुकीचा दिनांक): 21.11.2011 M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp. Pune - 1

Post Held (धारण केलेले पद): Accountant

1. Physical Fitness(शारीरिक तंदरुस्ती): Good
2. General ability (सर्वसाधारण बुद्धिमत्ता): Good
3. Technical ability (where applicable)(तांत्रिक कार्यक्षमता): Good
4. Integrity and character (सचोटी व चारित्र): Good
5. Special aptitude (विशेष कल): Good
6. Obedience (आज्ञाधारणकरणपणा): Good
7. Punctuality (वक्तशीरपणा): Average
8. Penalties/Awards, if any (शिक्षा किंवा बक्षीस): Good - NIL
9. Grooming(सौंदर्य): Good
10. Relation with colleagues(सहकार्यांशी संबंध): Good
11. Relation with supervisor(पर्यवेक्षकांशी संबंध): Good
12. Eagerness to work(काम करण्याची उत्सुकता): Good


Place: Pune

Date: Jan-17-2020


Signature of Employee

IQAC COORDINATOR
M. A. Rangoonwala Institute
of Hotel Management & Research
Azam Campus. Camp. Pune-1.

Institutions Performance Appraisal System for Librarian (2018-19)


**Maharashtra Cosmopolitan Education Society's**
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Tele No: 020-26442261/62 E-mail: info@marhotelmanagement.com
Website: www.marhotelmanagement.com


Academic Year: 2018-2019 Term: Annual

Performance Appraisal Report


Name: Mrs. Chanda Nitin Supekar
Date of appointment: 01.07.2015
Post Held: Librarian

1. Technical Knowledge: V. Good.
2. Initiative: Good.
3. Execution of Assigned Task: Good.
4. Creativity: Good.
5. Time Management: Good.
6. Planning: Good.
7. Communication Skills: Good.
8. Delegation: V. Good.
9. Problem Solving Ability: Average.
10. Teamwork: V. Good.
11. Adaptability: Average.
12. Regularity / Attendance: V. Good.
13. Outstanding Achievement: V. Good.
14. Integrity & character: V. Good.
15. Physical Fitness: Good.

Place: Pune. Signature of Employee: 
Date: Jan. 14-2019.



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IQAC Coordinator

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Azam Campus, Camp. Pune-1


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Principal

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Institutions Performance Appraisal System for Non-teaching staff (sample copy) 2018-19



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Website: www.marhotelmanagement.com

Academic Year (शैक्षणिक वर्ष): 2018-19 Term (कालावधी): Annual

Performance Appraisal Report

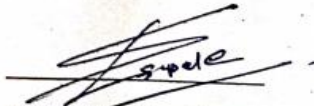
Name (नाव): Mr. Sarpale Subhash 

Date of appointment (नेमणुकीचा दिनांक): 21.11.2011 **PRINCIPAL**
M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp, Pune - 1

Post Held (धारण केलेले पद): Accountant


1. Physical Fitness(शारीरिक तंदरुस्ती): Good
2. General ability (सर्वसाधारण बुद्धिमत्ता): Good
3. Technical ability (where applicable)(तांत्रिक कार्यक्षमता): Good
4. Integrity and character (सचोटी व चरित्र): Good
5. Special aptitude (विशेष कल): Good
6. Obedience (आज्ञाधारणकरणपणा): Good
7. Punctuality (वक्तशीरपणा): Good
8. Penalties/Awards, if any (शिक्षा किंवा बक्षिस): Awarag. XII
9. Grooming(सौंदर्य): Good
10. Relation with colleagues(सहकार्याशी संबंध): Good
11. Relation with supervisor(पर्यवेक्षकाशी संबंध): Good
12. Eagerness to work(काम करण्याची उत्सुकता): Good

Place: Pune
Date: Feb-27/2019


Signature of Employee

IQAC COORDINATOR
M A. Rangoonwala Institute
of Hotel Management & Research
Azam Campus. Camp. Pune-1.

Institutions Performance Appraisal System for Librarian (2017-18)




Maharashtra Cosmopolitan Education Society's
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Tele No: 020-26442261/62 E-mail: info@marhotelmanagement.com
Website: www.marhotelmanagement.com

Academic Year: 2017 - 2018 Term: Annual

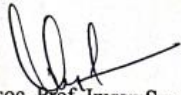
Performance Appraisal Report

Name: Mrs. Chanda Nitin Supekar
Date of appointment: 01.07.2015
Post Held: Librarian


1. Technical Knowledge: Good.
2. Initiative: V. Good.
3. Execution of Assigned Task: Good.
4. Creativity: Good.
5. Time Management: V. Good.
6. Planning: Good.
7. Communication Skills: Good.
8. Delegation: Good.
9. Problem Solving Ability: V. Good.
10. Teamwork: Average.
11. Adaptability: V. Good.
12. Regularity / Attendance: V. Good.
13. Outstanding Achievement: Good.
14. Integrity & character: Average.
15. Physical Fitness: Good.

Place: Pune. Signature of Employee: 

Date: Jan. 24 - 2018



Assoc. Prof. Imran Sayyed
IQAC Coordinator

IQAC COORDINATOR
M A. Rangoonwala Institute
of Hotel Management & Research
Azam Campus, Camp. Pune-1.


Prof. Dr. Anita Frantz
Principal


PRINCIPAL
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Institutions Performance Appraisal System for Non-teaching staff (sample copy) 2017-18

**Maharashtra Cosmopolitan Education Society's**
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Website: www.marhotelmanagement.com


Academic Year (शैक्षणिक वर्ष): 2017-18 Term (कालावधी): Annual

Performance Appraisal Report

Name (नाव): Mr. Sarpale Subhash 
Date of appointment (नेमणुकीचा दिनांक): 21.11.2011 **PRINCIPAL**
Post Held (धारण केलेले पद): Accountant **M. A. Rangoonwala Institute of Hotel Management & Research**
Azam Campus, Camp, Pune - 1

1. Physical Fitness(शारीरिक तंदरुस्ती): Good
2. General ability (सर्वसाधारण बुद्धिमत्ता): Good
3. Technical ability (where applicable)(तांत्रिक कार्यक्षमता): Good
4. Integrity and character (सचोटी व चरित्र): Good
5. Special aptitude (विशेष कल): Good
6. Obedience (आज्ञाधारणकरणपणा): Good
7. Punctuality (वक्तशीरपणा): Good
8. Penalties/Awards, if any (शिक्षा किंवा बक्षीस): Good Nil
9. Grooming(सौंदर्य): Good
10. Relation with colleagues(सहकार्यांशी संबंध): Good
11. Relation with supervisor(पर्यवेक्षकांशी संबंध): Good
12. Eagerness to work(काम करण्याची उत्सुकता): Good

Place: Pune
Date: Jan-23-2018


Signature of Employee

IQAC COORDINATOR
M A. Rangoonwala Institute
of Hotel Management & Research
Azam Campus. Camp. Pune-1.