



M.C.E Society's
M. A. Rangoonwala Institute of Hotel
Management and Research, Pune
(Affiliated to Savitribai Phule Pune University)

NAAC: Criteria 6

6.3.3 Teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development / administrative training programs



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Professional Development /Administrative training
programs for Teaching and Non-Teaching staff

2018-2019

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Brochure of the Event



**M.C.E Society's
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and Research, Pune
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Organizes

Faculty Development Program

on

ICT Tools in Teaching and Learning

Date	Topic
17/09/2018	Classroom Management Tools & Resources
18/09/2018	Creating Effective Powerpoint Slides
19/09/2018	Google Classroom - Communicating with Students
20/09/2018	Google Forms- Easily create forms for Quizzes
21/09/2018	Creating Assignments and Posting Study Material

**Resource Person: Prof. Harshal Sathe, P. A. Inamdar
College of Visual Effects, Design & Art, Pune**

Reporting Time: 10:00 am

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Sample Certificate



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CERTIFICATE

OF PARTICIPATION

Pune & Basson

Participated in the Faculty Development Program on ICT Tools for
Teaching Learning conducted from 17th September 2018 to 21st
September 2018

Prof. Anita Frantz
Principal



Asst. Prof. Imran Sayyed
IQAC Coordinator

M.C.E. Society's
M.A.Rangoonwala Institute of Hotel Management & Research
Affiliated to Savitribai Phule Pune University

Attendance sheet

Academic Year 2017-2018

Date : 21 – 25 May 2018	Time : 11 am onwards
Activity name :	Professional development program for non-teaching staff
Name of event co-ordinator	Asst.Prof.Vincent Kedari

Sr.no.	Name	Day 1 21/05/18	Day 2 22/05/18	Day 3 23/05/18	Day 4 24/05/18	Day 5 25/05/18
1	Vinod Bhadarkar	P	P	P	P	P
2	Imran Pathan	P	P	P	P	P
3	Sabhash Sampale	P	P	P	P	P
4	Telgaon Jainak	P	P	P	P	P
5	Shashikant Kamble	P	P	P	P	P
6	Habib Kazi	P	P	P	P	P
7	Sangreeta Pawar	SS Pawar	SS Pawar	SS Pawar	SS Pawar	SS Pawar
8	Vijaya Rathod	Rathod	Rathod	Rathod	Rathod	Rathod
9.	Malti Gaikwad	P	P	P	P	P
10.	Bhanti Waghata	BW	BW	BW	BW	BW
11.	Kusum Mane	KM	KM	KM	KM	KM
12.	Rahil Shaikh	RS	RS	RS	RS	RS

Vincent
Kedari
Signature of event co-ordinator



[Signature]
PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research
Azam Campus, Camp, Pune - 1

Brochure of the Event



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Organizes

**Professional Development Program for
Non-Teaching**

on

Interpersonal Skills at Work

Date	Topic
19/11/2018	Team Work
20/11/2018	Office Manners
21/11/2018	Positive Mindset at Work
22/11/2018	Effective ways to improve Communication Skills
23/11/2018	<u>Stress Management</u>

**Resource Person: Asst. Prof. Rizwana Daulatabad, H.G.M.
Azam College of Education**

Reporting Time: 10:00 am

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Sample Certificate






Maharashtra Cosmopolitan Education Society's
**M.A.Rangoonwala Institute of Hotel Management & Research,
Pune.**

Affiliated to Savitribai Phule Pune University Institution Code: 1042

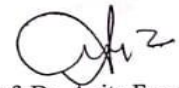
Professional Development Training Program for Non-Teaching Staff

Topic : Interpersonal Skills at Work	
Attendance Sheet	
Guest Speaker	Asst. Prof. Rizwana Daulatabad
Event Coordinator	Asst. Prof. Imran Sayyed
Date	19/11/2018 to 23/11/2018

Sr. No	Name of Staff	19/11/18	20/11/18	21/11/18	22/11/18	23/11/18
1	Imran Pathan	Present	Present	Present	Present	Present
2	Subhash Sawale	Present	Present	Present	Present	Present
3	Sangeeta Pawar	SS fuzzer	SS fuzzer	SS fuzzer	SS fuzzer	SS fuzzer
4	Tejas Jainak	Present	Present	Present	Present	Present
5	Vinod Bhadikwad	Present	Present	Present	Present	Present
6	Shashikant Kamble	Present	Present	Present	Present	Present
7	Habib Kazi	Present	Present	Present	Present	Present


Asst. Prof. Imran Sayyed
Event Coordinator




Prof. Dr. Anita Frantz
Principal

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