



**M.C.E Society's
M. A. Rangoonwala Institute of Hotel
Management and Research, Pune
(Affiliated to Savitribai Phule Pune University)**

NAAC: Criteria 6

**6.3.3 Teaching and non-teaching
staff participating in Faculty
development Programmes (FDP),
professional development /
administrative training programs**



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www.marhotelmanagement.com**

**Professional Development /Administrative training
programs for Teaching and Non-Teaching staff**

2020-2021

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Brochure of Event



**M. C. E. Society's
M. A. Rangoonwala Institute of
Hotel Management & Research, Pune**

(Recognized by Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University)

Organizes

Faculty Development Program

On

Research Methodology

Day 1- Types of Research

Day 2 -Steps in the Process of Research

Day 3- Data Collection

Day 4- Data Analysis

Day 5- Plagiarism & Citation

Guest Speaker

**Asst.Prof.Mehdi Jafri, Allana Institute
of Management Sciences, Pune**

Date

**3rd November - 7th
November 2020**

Event Coordinator

**Asst.Prof.Neeraj Joshi
M.A.R.I.H.M.R**

Azam Campus, Camp,Pune-411001.

Website: www.marhotelmanagement.com ,Email ID: info@marhotelmanagement.com

Tel.No. 020 - 26442261/62

Certificate Sample



CS CamScanner



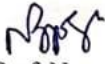
Maharashtra Cosmopolitan Education Society's
M.A.Rangoonwala Institute of Hotel Management & Research,
Pune.

Affiliated to Savitribai Phule Pune University Institution Code: 1042

Faculty Development Training Program Teaching Staff

| Topic : | |
|-------------------|---|
| Attendance Sheet | |
| Guest Speaker | Asst. Prof. Mehdi Jafri |
| Event Coordinator | Ass. Prof. Neeraj Joshi |
| Date | 3 rd November to 7 th November 2020 |

| Sr. No | Name of Staff | 3/11/20 | 3/11/20 | 3/11/20 | 3/11/20 | 3/11/20 |
|--------|---------------------|-----------|-----------|-----------|-----------|-----------|
| 1) | Mr. Zameer Gaywad | ✓ | ✓ | ✓ | ✓ | ✓ |
| 2) | Mr. Neeraj Joshi | Not | Not | Not | Not | Not |
| 3) | Mr. Vincent Kedaraj | Not | Not | Not | Not | Not |
| 4) | Chanda Supakar | Inspector | Inspector | Inspector | Inspector | Inspector |
| 5) | Rukaiya Chagloni | Q | Q | Q | Q | Q |
| 6) | Puneet Gasson | Not | Not | Not | Not | Not |
| 7) | Deena Tampe | Not | Not | Not | Not | Not |
| 8) | Rahul Abhishek | Not | Not | Not | Not | Not |
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Asst. Prof. Neeraj Joshi
Event Coordinator




Prof. Dr. Anita Frantz
Principal
PRINCIPAL
M. A. Rangoonwala Institute of
Hotel Management & Research

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Event Brochure



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**PROFESSIONAL DEVELOPMENT TRAINING PROGRAM FOR
NON- TEACHING STAFF**



**MICROSOFT OFFICE
TUTORIAL**



22nd June 2020 to 26th June 2020

Time : 10:00 am onwards

Day 1: Basic Microsoft

Day 2: Microsoft Excel

Day 3: Microsoft PowerPoint

Day 4: Microsoft Word

Day 5: Microsoft Paint



Guest Speaker: Mr. Ranjit Suravase
Director of Gayatri Computer Institute

Azam Campus, Camp, Pune-411001.
Tele No: 020-26442261/62 E-mail: info@marhotelmanagement.com
Website: www.marhotelmanagement.com

Sample Certificate



M. C. E. Society's

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CERTIFICATE

This is to certify that Mr./Mrs./Ms._Vinod Bhadakwad has successfully completed the 5 days Professional Development Training Program on "**Microsoft Office Tutorials**" organized from 22nd June to 26th June 2020.

Prof.Dr.Anita Frantz
Principal
M.A.R.I.H.M.R



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Professional Development Training Program for Non-Teaching Staff

| Topic : Microsoft Office Tutorials | |
|------------------------------------|---|
| Attendance Sheet | |
| Guest Speaker | Mr. Ranjit Suravase |
| Event Coordinator | Asst. Prof. Rukaiya Chaglani |
| Date | 22 nd June to 26 th June 2020 |

| Sr. No | Name of Staff | 22/6/20 | 23/6/20 | 24/6/20 | 25/6/20 | 26/6/20 |
|--------|-----------------------|---------|---------|---------|---------|---------|
| 1 | Mr. Subhash Sarpale | | | | | |
| 2 | Mr. Imran Pathan | | | | | |
| 3 | Mr. Vinod Bhadakwad | | | | | |
| 4 | Mr. Rahil Shaikh | | | | | |
| 5 | Mr. Shashikant Kamble | | | | | |
| 6 | Mr. Habib Kazi | | | | | |
| 7 | Mrs. Sangeeta Pawar | | | | | |

Asst. Prof. Rukaiya Chaglani
Event Coordinator



Prof. Dr. Anita Frantz
Principal
PRINCIPAL
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