



M.C.E Society's
M. A. Rangoonwala Institute of Hotel
Management & Research

Grievance Redressal Committee Minutes of
Meetings



STUDENTS' GRIEVANCE
REDRESSAL CELL



Grievance Redressal Minutes of Meetings



Maharashtra Cosmopolitan Education Society's
M. A. RANGOONWALA INSTITUTE OF HOTEL MANAGEMENT & RESEARCH
Azam Campus, Camp, Pune – 411001
Tel No.020-26442261/2, Mail:-info@marhotelmanagement.com,
Website: www.marhotelmanagement.com


Date: 11th July 2016

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 15th July 2016 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm minutes of the last meeting held on 21st July 2015.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.


Asst. Prof. Imran Sayyed
Committee Secretary

Minutes of Meeting

Date: 15th July 2016

Minutes of the meeting of the Grievance Redressal committee held on 15th July 2016 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Anita Frantz | Chairman |
| 2. Asst. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Bismillah Mahedvi | Student Council Member |
| 6. Digvijay Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 21st July 2015.

- The minutes of the Grievance Redressal committee meeting held on 21st July 2015 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action Taken
1	To extend the date of final submission of journals.	Final date of submission of journals was extended by one week.

- Same was noted

Item no: 3- To introduce new members of the committee.

- The secretary introduced new members to the Grievance Redressal committee.
 1. Bismillah Mahedvi
Student Council Member
 2. Digvijay Chaudhary
Student Council Member
- Same was noted.

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

➤ The secretary presented the complaints grievance & suggestions received in the suggestion box as under:

1. Plan a Picnic
2. Safety of lockers

➤ After discussion the following decision was proposed.

Sr. No	Suggestions received	Action to be taken
1	Plan picnic for T.Y.B.Sc HS	Class counselor of T.Y.B.Sc HS was instructed to survey the possibilities of picnic destinations nearby Pune.
2	Safety of Locker	Meeting with the students is to be arranged to discuss the issues.

- Same was noted.

Item no: 5 - Any other matter with permission of the chair.





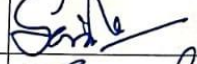

- The student representatives meet with the students and reported that there were no grievance among the students.
- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.



Prof. Anita Frantz

Committee Chairman

Grievance Redressal Committee Meeting Held on 22nd June 2017

Sr.No	Name of Member	Designation	Signature
1	Prof. Anita Frantz	Chairman	
2	Asst. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Vincent Kedari	Member	
4	Asst. Prof. Puneet Basson	Member	
5	Sara Mulla	Student Member	
6	Jaysurya Bhagat	Student Member	



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Date: 20th June 2017

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 22nd June 2017 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm the minutes of last meeting on 15th July 2016.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.

Asst. Prof. Imran Sayyed

Committee Secretary

Minutes of Meeting

Date: 22nd June 2017

Minutes of the meeting of the Grievance Redressal committee held on 22nd June 2017 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Anita Frantz | Chairman |
| 2. Asst. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Sara Mulla | Student Council Member |
| 6. Jaysurya Bhagat | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 15th July 2016.

- The minutes of the Grievance Redressal committee meeting held on 15th July 2016 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action taken
1	Plan a picnic for T.Y.B.Sc HS	The class counsellor reported that the quotation received were higher and students were not willing to pay, so the picnic could not be arranged.
2	Safety of Locker	Meeting was with all class students was arranged and discussed the issues.

Item no: 3- To introduce new members of the committee.

- The secretary introduced new members to the Grievance Redressal committee.
 - Sara Mulla
Student Council Member
 - Jaysurya Bhagat
Student Council Member
- Same was noted.

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- The secretary presented the complaints grievance & suggestions received in the suggestion box as under:
 1. Complaint about Scholarship clerk for not attending to student request to check minority scholarship status.
 2. Insufficient time given by the faculty to complete the journal
 3. F.Y.B.Sc HS student to arrange guest lecture for entrepreneurship development & start-up
 4. Library closed by 3 pm only on 24/1/18
- After discussion the following decision was proposed

Sr. No	Suggestions received	Action to be taken
1	Complaint about Scholarship clerk for not attending to student request to check minority scholarship status.	Scholarship clerk to be summoned for the enquiry.
2	Insufficient time given by the faculty to complete the journal	To extend the date of submission.
3	F.Y.B.Sc HS student to arrange guest lecture for entrepreneurship development & start-up	Session to be organized on MSME
4	Library closed by 3 pm only on 24/1/18	Explanation to be sort from the Librarian.


- Same was noted.

Item no: 5 - Any other matter with permission of the chair.

- The student representative meet with students & discussed the issues. The following student grievance is recorded.
 1. Journal Writing
 2. Sports ground not available
- After discussion the following decision was taken.

Sr. No	Grievance	Action taken
1	Journal Writing	Printed journals made available for students.
2	Sports ground not available	Communicated to the Director of sports of the campus.

- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.



Prof. Anita Frantz

Committee Chairman



Maharashtra Cosmopolitan Education Society's
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Website: www.marhotelmanagement.com

Date: 15th June 2018

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 17th June 2018 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm the minutes of last meeting on 22nd June 2017.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.

Asst. Prof. Imran Sayyed

Committee Secretary

Minutes of Meeting

Date: 17th June 2018

Minutes of the meeting of the Grievance Redressal committee held on 17th June 2018 at 02:00pm in Training Restaurant.

Following Members were Present

1. Prof. Anita Frantz	Chairman
2. Asst. Prof. Imran Sayyed	Member Secretary
3. Asst. Prof. Vincent Kedari	Member
4. Asst. Prof. Punnet Basson	Member
5. Shayoni Sinharoy	Student Council Member
6. Jaysurya Bhagat	Student Council Member

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 22nd June 2017.

- The minutes of the Grievance Redressal committee meeting held on 22nd June 2017 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action taken
1	Regarding minority Scholarship	Scholarship clerk justified that the minority data still not updated on the minority website.
2	Insufficient time given by the faculty to complete the journal	Extended the date of submission by two Weeks.
3	F.Y.B.Sc HS student to arrange guest lecture for entrepreneurship development & start-up	Guest Lecture was conducted by Alumni on MSME by Narendra Munagala.
4	Library closed by 3 pm only on 24/1/18	The explanation submitted by the Librarian is attached to the MOM.

- Same was noted.

Item no: 3- To introduce new members of the committee.

The secretary introduced new members to the Grievance Redressal committee.

1. Shayoni Sinharoy Student Council Member

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- The secretary presented the complaints grievance & suggestions received in the suggestion box as under:
 1. To form a WhatsApp group for parents
 2. Uniforms not received
 3. Extra practical is being conducted for T.Y.B.Sc HS students.
- After discussion the following decision was proposed.

Sr. No	Suggestions received	Action to be Taken
1	To form a WhatsApp group for parents	To look into possibilities of forming the WhatsApp group for parents
2	Uniforms not received	Concerned clerk to follow up with the tailor.
3	Extra practical is being conducted for T.Y.B.Sc HS students	Concerned subject teacher to be summoned for an explanation.

- Same was noted.

Item no: 5 - Any other matter with permission of the chair.

- The student representatives meet with the students and reported that there were no grievance among the students.
- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.

Prof. Anita Frantz

Committee Chairman

25/1/18

Page: _____
Date: 11/18

Library is close by 3 o'clock
only on - 24.01.18

Az²
25/1/18

25/1/18

Library is closed by 3:00 pm
only on 24/01/18. Hope
for the positive response.

Az²
25/1/18

25/1/18. library is closed
very early.

Az²
25/1/18

Date : 25th January 2018

To,
The Principal,
M. C. E. Society's
M. A. Rangoonwala Inst. Of Hotel Management & Research
Azam Campus, Camp, Pune - 411001

Subject: Explanation regarding students' complaint.

Respected Madam,

Received Complaint from students - Students of MARIHM&R has given complaint in the suggestion box that library was closed on 24th January 2018 at 3.00p.m.

Explanation - NAAC Committee held meeting on 24th January 2018 at 3.00 p.m. at Third Year Classroom [Near to Placement Cell]. I was in the meeting and Mrs Sangeeta Pawar has given responsibility to look after Computer Lab between 2.00p.m. to 4.00p.m. therefore she was in the computer lab in the said period.

So the library was closed between 2.45p.m. to 4.00p.m.




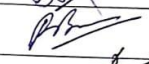

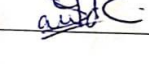
NSypten
Librarian

M.C.E. Society's
M. A. Rangoonwala Institute of
Hotel Management and Research, Pune

Encl : 1. Notice of the meeting

2. Attendance proof of meeting

Grievance Redressal Committee Meeting Held on 20th June 2019

Sr.No	Name of Member	Designation	Signature
1	Prof. Anita Frantz	Chairman	
2	Asst. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Vincent Kedari	Member	
4	Asst. Prof. Puneet Basson	Member	
5	Umar Sayed	Student Member	
6	Saud Chaudhary	Student Member	



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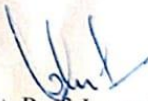
Date: 17th June 2019

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 20th June 2019 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm the minutes of last meeting on 17th June 2018.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.


Asst. Prof. Inran Sayyed
Committee Secretary

Minutes of Meeting

Date: 20th June 2019

Minutes of the meeting of the Grievance Redressal committee held on 20th June 2019 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Anita Frantz | Chairman |
| 2. Asst. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Umar Sayed | Student Council Member |
| 6. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 17th June 2018.

- The minutes of the Grievance Redressal committee meeting held on 17th June 2018 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action Taken
1	To form a WhatsApp group for parents	Discussion of same was done in parents teachers meeting. Some parents were not in favor of forming the parents WhatsApp group and it was decided not to form a WhatsApp group.
2	Uniforms not received	It was found that the tailor delayed in supplying the altered uniforms of the students. The tailor was given an ultimatum.
3	Extra practical is being conducted for T.Y.B.Sc HS students	The subject teacher explained that due to lot of cultural and sports activities, practical sessions were missed and hence extra two practical were conducted for two weeks.



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Date: 26th June 2020

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 29th June 2020 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm the minutes of last meeting on 20th June 2020.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.

Assoc. Prof. Imran Sayyed

Committee Secretary

Minutes of Meeting

Date: 20th June 2019

Minutes of the meeting of the Grievance Redressal committee held on 20th June 2019 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Anita Frantz | Chairman |
| 2. Asst. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Umar Sayed | Student Council Member |
| 6. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 17th June 2018.

- The minutes of the Grievance Redressal committee meeting held on 17th June 2018 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action Taken
1	To form a WhatsApp group for parents	Discussion of same was done in parents teachers meeting. Some parents were not in favor of forming the parents WhatsApp group and it was decided not to form a WhatsApp group.
2	Uniforms not received	It was found that the tailor delayed in supplying the altered uniforms of the students. The tailor was given an ultimatum.
3	Extra practical is being conducted for T.Y.B.Sc HS students	The subject teacher explained that due to lot of cultural and sports activities, practical sessions were missed and hence extra two practical were conducted for two weeks.

- Same was noted.

Item no: 3- To introduce new members of the committee.

- The secretary introduced new members to the Grievance Redressal committee.
 1. Umar Sayed Student Council Member
 2. Saud Chaudhary Student Council Member

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- The secretary presented the complaints grievance & suggestions received in the suggestion box as under:
 1. Uniforms not received
 2. Unfair & Partiality done in the college by the teaching staff.
 - After discussion the following decision was proposed.

Sr. No	Suggestions received	Action to be taken
1	Unfair & Partiality done in the college by the teaching staff	Concerned teaching staff to be counseled.

- Same was noted.

Item no: 5 - Any other matter with permission of the chair.

- The student representative meet with students & discussed the issues. The following student grievance is recorded.
 1. Student uniforms were not received.
 - After discussion the following decision was taken.

Sr. No	Grievance	Action to be taken
1	Student uniforms were not received	To change the vendor

- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.



Prof. Anita Frantz

Committee Chairman

Grievance Redressal Committee Meeting Held on 29th June 2020

Sr.No	Name of Member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Assoc. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Vincent Kedari	Member	
4	Asst. Prof. Puneet Basson	Member	
5	Samiyan Farid Shaikh	Student Member	
6	Saud Chaudhary	Student Member	

Minutes of Meeting

Date: 29th June 2020

Minutes of the meeting of the Grievance Redressal committee held on 29th June 2020 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Dr. Anita Frantz | Chairman |
| 2. Assco. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Samiyan Farid Shaikh | Student Council Member |
| 6. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 20th June 2019.

- The minutes of the Grievance Redressal committee meeting held on 20th June 2019 were read and confirmed.

Item no: 2 - To review action taken for report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action taken
1	Unfair & Partiality done in the college by the teaching staff	Concerned teaching staff Counselling by Principal.

- Same was noted.

Item no: 3- To introduce new members of the committee.

- The secretary introduced new members to the Grievance Redressal committee.
1. Samiyan Farid Shaikh Student Council Member

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- Due to pandemic all the lectures are conducted online, so there were no suggestions received from the suggestion box.
- Same was noted.

Minutes of Meeting

Date: 29th June 2020

Minutes of the meeting of the Grievance Redressal committee held on 29th June 2020 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Dr. Anita Frantz | Chairman |
| 2. Asso. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Samiyan Farid Shaikh | Student Council Member |
| 6. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 20th June 2019.

- The minutes of the Grievance Redressal committee meeting held on 20th June 2019 were read and confirmed.

Item no: 2 - To review action taken for report in respect of decisions taken in the previous meeting.

- The action taken report in respect of decisions taken in the previous meeting was presented.

Sr. No	Suggestions received	Action taken
1	Unfair & Partiality done in the college by the teaching staff	Concerned teaching staff Counselling by Principal.

- Same was noted.


Item no: 3- To introduce new members of the committee.

- The secretary introduced new members to the Grievance Redressal committee.
 - Samiyan Farid Shaikh Student Council Member

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- Due to pandemic all the lectures are conducted online, so there were no suggestions received from the suggestion box.
- Same was noted.

Grievance Redressal Committee Meeting Held on 29th June 2020

Sr.No	Name of Member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Assoc. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Vincent Kedari	Member	
4	Asst. Prof. Puneet Basson	Member	
5	Samiyan Farid Shaikh	Student Member	
6	Saud Chaudhary	Student Member	



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Website: www.marhotelmanagement.com

Date: 01st April 2021

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 05th April 2021 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm minutes of the last meeting on 29th June 2020.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To discuss and decide action to be taken for the suggestions received from the suggestion box.
4. Any other point with the permission of chair.

Assoc. Prof. Imran Sayyed

Committee Secretary

Minutes of Meeting

Date: 05th April 2021

Minutes of the meeting of the Grievance Redressal committee held on 05th April 2021 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-------------------------------|------------------------|
| 1. Prof. Dr. Anita Frantz | Chairman |
| 2. Assoc. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Vincent Kedari | Member |
| 4. Asst. Prof. Punnet Basson | Member |
| 5. Samiyan Farid Shaikh | Student Council Member |
| 6. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 29th June 2020.

- The minutes of the Grievance Redressal committee meeting held on 29th June 2020 were read and confirmed.

Item no: 2 - To review action taken for report in respect of decisions taken in the previous meeting.

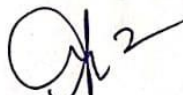
- The secretary presented the action taken report in respect of decisions taken in the previous meeting was presented.
- Same was noted.

Item no: 3- To discuss and decide action to be taken for the suggestions received from the suggestion box.


- Due to pandemic all the lectures are conducted online, so there were no suggestions received from the suggestion box.
- Student representatives mentioned that students are facing internet problems as all the classes are held online.
- Same was noted.

Item no: 4 - Any other matter with permission of the chair.


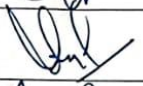



- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.


Prof. Dr. Anita Frantz
Committee Chairman

Grievance Redressal Committee Meeting Held on 05th April 2021

Sr.No	Name of Member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Assoc. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Vincent Kedari	Member	
4	Asst. Prof. Puneet Basson	Member	
5	Samiyan Farid Shaikh	Student Council Member	
6	Saud Chaudhary	Student Council Member	

Grievance Redressal Committee Meeting Held on 21st September 2021

Sr.No	Name of Member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Assoc. Prof. Imran Sayyed	Member Secretary	
3	Asst. Prof. Aruna Tompe	Member	
4	Uzma Mulla	Student Council Member	
5	Saud Chaudhary	Student Council Member	



Maharashtra Cosmopolitan Education Society's
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Website: www.marhotelmanagement.com

Date: 18th September 2021

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 21st September 2021 at 2:00 pm Online Google meet. All the committee members are requested to be present.

Agenda

1. To read and confirm minutes of the last meeting.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To introduce new members of the committee.
4. To discuss and decide action to be taken for the suggestions received from the suggestion box.
5. Any other point with the permission of chair.

Assoc. Prof. Imran Sayyed
Committee Secretary

Minutes of Meeting

Date: 21st September 2021

Minutes of the meeting of the Grievance Redressal committee held on 21st September 2021 at 2:00 pm Online Google meet.

Following Members were Present

- | | |
|------------------------------|------------------------|
| 1. Prof. Dr. Anita Frantz | Chairman |
| 2. Assoc. Prof. Imran Sayyed | Member Secretary |
| 3. Asst. Prof. Aruna Tompe | Member |
| 4. Uzma Mulla | Student Council Member |
| 5. Saud Chaudhary | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm the minutes of the last meeting held on 05th April 2021.

- The minutes of the Grievance Redressal committee meeting held on 05th April 2021 were read and confirmed.

Item no: 2 - To review action taken report in respect of decisions taken in the previous meeting.

- The secretary presented the action taken report in respect of decisions taken in the previous meeting.
- Same was noted.

Item no: 3- To introduce new members of the committee.

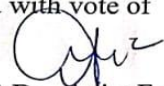
- The secretary introduced and welcomed new members to the Grievance Redressal committee.
 1. Uzma Mulla Student Council Member
 2. Asst. Prof. Aruna Tompe Member

Item no: 4- To discuss and decide action to be taken for the suggestions received from the suggestion box.

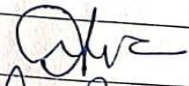
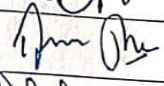
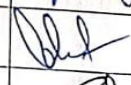

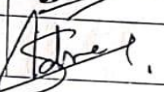
- Due to pandemic all the lectures are conducted online, so there were no suggestions received in the suggestion box.
- Student representatives mentioned that students are facing internet problems as all the classes are held online.
- Same was noted.

Item no: 5 - Any other matter with permission of the chair.

- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.


Prof. Dr. Anita Frantz
Committee Chairman

Grievance Redressal Committee Meeting Held on 27th May 2022

Sr.No	Name of Member	Designation	Signature
1	Prof. Dr. Anita Frantz	Chairman	
2	Asst. Prof. Aruna Tompe	Member Secretary	
3	Asso. Prof. Imran Sayyed	Member	
4	Saud Chowdhary- T.Y.B.Sc. (HS)	Student Council Member	
5	Sidra Shaikh- S.Y.B.Sc. (HS)	Student Council Member	



Maharashtra Cosmopolitan Education Society's

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Date: 25th May 2022

Circular

The meeting of the Grievance Redressal Committee of the college is scheduled on 27th May 2022 at 2:00 pm in the Training Restaurant. All the committee members are requested to be present on the given time and date.

Agenda

1. To read and confirm minutes of the last meeting held on 21st September 2021.
2. To review action taken report in respect of decisions taken in the previous meeting.
3. To discuss and decide action to be taken for the suggestions received from the suggestion box.
4. Any other point with the permission of chair.

Asst. Prof. Aruna Tompe
Committee Secretary

Minutes of Meeting

Date: 27th May 2022

Minutes of the meeting of the Grievance Redressal committee held on 27th May 2022 at 02:00pm in Training Restaurant.

Following Members were Present

- | | |
|-----------------------------------|------------------------|
| 1. Prof. Dr. Anita Frantz | Chairman |
| 2. Asst. Prof. Aruna Tompe | Member Secretary |
| 3. Asso. Prof. Imran Sayyed | Member |
| 4. Saud Chowdhary- T.Y.B.Sc. (HS) | Student Council Member |
| 5. Sidra Shaikh- S.Y.B.Sc. (HS) | Student Council Member |

Following Discussions were carried out as per the agenda of the meeting.

Item no: 1- To read and confirm minutes of the last meeting held on 21st September 2021.

- The minutes of the Grievance Redressal committee meeting held on 21st September 2021 were read and confirmed.

Item no: 2 - To review action taken for report in respect of decisions taken in the previous meeting.

- The secretary presented the action taken report in respect of decisions taken in the previous meeting was presented.
- Same was noted.

Item no: 3- To discuss and decide action to be taken for the suggestions received from the suggestion box.

- The secretary stated that no suggestions were received from the suggestion box.
- Same was noted.

Item no: 4 - Any other matter with permission of the chair.

- Since there were no points for the discussion, the meeting ended with vote of thanks to the chair.

Prof. Dr. Anita Frantz
Committee Chairman