



Maharashtra Cosmopolitan Education Society's

M. A. Rangoonwala Institute of Hotel Management & Research Camp, Pune -411001.

Azam Campus, Camp, Pune-411001 Tel No: 02026442261

E-mail: info@marhotelmanagement.com Website : www.marhotelmanagement.com

Date : 26/04/2021

Circular

The meeting of the Academic Monitoring Committee of the college is scheduled on 03/05/2021 at 12:00 noon in the Restaurant. All committee members are requested to be present on the given date and time.

Agenda:

1. To read and confirm the minutes of the last meeting.
2. To introduce new members.
3. To review the action taken report in respect of the decision taken in the last meeting.
4. To discuss and analyze feedback received from stakeholders.
5. Any other point with the permission of the chair.

Asst. Prof. Vincent Kedari

Secretary





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Minutes of the Academic Monitoring Committee meeting held on 03/05/2021 at 12:00 noon in the Restaurant.

The following Members were present

Academic Monitoring Committee	
Name	Designation
Prof. Dr. Anita Frantz	Chairman
Assoc. Prof. Imran Sayyed	IQAC Coordinator
Asst. Prof. Vincent Kedari	Secretary
Asst. Prof. Chanda Supekar	Member

The following discussion was carried out as per the agenda of the meeting:

Item no: 1 - To read and confirm the minutes of the last meeting.

- The minutes of the last Academic Monitoring Committee meeting held on 03/04/2020 were read and confirmed.

Item no: 2 - To introduce new members

- Secretary introduced and welcomed the new member Asst. Prof. Chanda Supekar to the Academic Monitoring Committee.

Item no: 3 - To review the action taken report in respect of the decision taken in the last meeting.

Item No: 4 To discuss and analyze feedback received from stakeholders (Students, Alumni, Teachers and Employers).

Discussion: The Chairman advised the Committee to arrange guest lectures, sessions, and activities addressing social issues for the Academic Year 2020-2021.

Teachers along with IQAC Coordinator identified and scheduled sessions addressing social issues for the Academic Year 2020-2021, as follows:

- No Tobacco Pledge -11/07/2019
- Swachha Bharat Pledge - 03/08/2019
- Information on Organ Donation-09/08/2019
- Participation in Fit India Movement -29/08/2019
- Fit India Movement Awareness Drive – 09/09/2019
- Save the Environment, Tree Plantation and its Maintenance Drive -21/09/2019
- NSS Social Service Activity on the Occasion of Guru Nanak Jayanti -12/11/2019

Item No: 5 Any other point with the permission of the chair.

- A short-term course in the S.Y.B.Sc (HS) was introduced to get credits and for the benefit of the students. The course duration was of 40 hours and was scheduled from February 2021 to March 2021.

Discussion: The Committee suggested to conduct Computer Skills as a short-term course of 40 hours for S.Y. B.Sc (HS) students from the Academic Year 2020-2021.

Item no: 4 To discuss and analyze feedback received from stakeholders (Students, Alumni, Teachers and Employers).

- The Secretary discussed the feedback received from the stakeholders and suggested to involve Alumni in Teaching – Learning process.

Discussion: The Chairman advised the Committee to conduct Technical Sessions with the involvement of Alumni to share their hospitality career experiences with students.

Item No: 4 Any other point with the permission of the chair

- Since there were no points for discussion, the meeting ended with a vote of thanks to the chair.

Prof. Dr. Anita Frantz
Chairman

Academic Monitoring Committee held on 3rd May 2021

Sr. No.	Name of the Member	Designation	Signature
1.	Prof. Dr. Anita Frantz	Chairman	
2.	Asso. Prof. Imran Sayyed	IQAC Coordinator	
3.	Asst. Prof. Vincent Kedari	Secretary	
4.	Asst. Prof. Chanda Supekar	Member	

Action Taken Report on Feedback from Stakeholders

Academic Year: 2020 – 21

Stakeholders: Teachers, Students, Alumni, and Employers

Recommendations and Suggestions

- Alumni to be involved in Teaching - Learning process

Action taken

- Alumni to be involved in Teaching - Learning process

Technical Sessions with the involvement of Alumni were included in the Academic Calendar of 2021-2022, to share with students their hospitality career experiences. The sessions conducted are as follows:

(Detailed Report filed in the event file)

- Guest Lecture on Emerging Trends in the F&B sector of the Hospitality Industry (Alumni) - 19/08/2021
- Students - Alumni interaction - 03/09/2021
- Interaction with Entrepreneur (Alumni) - 07/09/2021
- Guest Lecture - New Trends in Check-In Procedure (Alumni) - 20/09/2021



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